

CCAD UPPER-LEVEL STUDENT HOUSING AGREEMENT (SUMMER)



Columbus College of Art & Design

APPLICANTS MUST SHOW PROOF OF A PAID \$250 SECURITY DEPOSIT BEFORE SELECTING A ROOM.

DEPOSIT MAY BE USED FOR BOTH SUMMER 2018 AND 2018-2019 ACADEMIC YEAR TERMS.

TO BE CONSIDERED FOR HOUSING, APPLICANT MUST:

1. RETURN HOUSING APPLICATION AND PAY THE SECURITY DEPOSIT (priority for assignments based on completion of both)
2. BE A CCAD STUDENT AND BE IN GOOD FINANCIAL STANDING
3. UNDERSTAND THAT THE SUMMER AGREEMENT IS FOR MID-MAY TO MID-AUGUST ONLY.

NOTICE: Summer Residents will live on one floor of DSA in apartments with other CCAD students. Interns from other schools will live on the same floor but in separate apartments.

APPLICANT INFORMATION

FULL LEGAL NAME _____
LAST FIRST MIDDLE

ADDRESS _____

CITY _____ STATE _____ ZIP _____ COUNTRY _____

EMAIL _____ CELL PHONE # (_____) _____

GENDER MALE FEMALE TRANSGENDER HIGH SCHOOL GRADUATION YEAR _____

ROOM, MEALS & ROOMMATE PREFERENCES

THE STANDARD DSA ROOM IS A PRIVATE BEDROOM IN A 4 PERSON APARTMENT AT A RATE OF \$1,750

A LIMITED NUMBER OF A PRIVATE BEDROOMS IN A 2 PERSON APARTMENT MAY BE AVAILABLE AT A RATE OF \$1,895

The rates above are for any or all of summer. Rates will not decrease if you move in late, move out early, or if on-campus work provides short-term housing.

PREFERRED ROOMMATE(S)

Students may request up to 3 preferred roommates. The chances of being housed with requested roommate(s) are increased if completed agreements (including deposits paid) are brought to room selection together. **A preferred roommate selecting an apartment does not ensure you a room in that apartment.** Spaces cannot be held or reserved.

ROOMMATE #1 _____

ROOMMATE #2 _____

ROOMMATE #3 _____

ROOMMATES MATCHING

I PREFER ROOMMATES OF THE SAME GENDER IDENTITY

NO PREFERENCES TO MY ROOMMATES' GENDER IDENTITY

NOTE: All unassigned bedrooms will be locked. Open bedrooms are eligible for assignment at anytime.

SUMMER MEALS

We do not offer regular meal plans during the summer. Meals may be available in The Market on limited days and at varying hours based on the needs of Summer Programs Housing groups. If The Market is open to the public, then residents may purchase individual meals at the price posted at the door.

SUMMER PARKING

Students with cars will need to purchase a summer overnight parking permit from the One Stop Student Services.

ASSIGNMENT QUESTIONNAIRE

Select one from each column: Your most honest choices will help us make the best possible assignments. Our goal is to consider all your indicated choices, but exact matches cannot be guaranteed.

I GO TO BED EARLY. MY ROOM IS MESSY. I AM A PEOPLE PERSON. I LIKE LIVELY PLACES. NO SMOKERS PLEASE.

I GO TO BED LATE. MY ROOM IS CLEAN. I NEED ALONE TIME. I LIKE CALM PLACES. I'M OK WITH SMOKERS.

Select up to 3 music genres you most enjoy:

ALTERNATIVE COUNTRY GOSPEL METAL CLASSICAL

FOLK JAZZ POP R&B/HIP HOP ROCK

CCAD UPPER-LEVEL STUDENT HOUSING AGREEMENT (SUMMER)



PAGE 2 OF 2

TERMS OF THE AGREEMENT & POLICIES

HOUSING SECURITY DEPOSIT

This deposit will be held as security to apply toward any unpaid residence hall fees and for any damages, repairs, or replacement of contents of the residence hall should such be caused by you or your guest(s) intentionally or negligently destroying, defacing, damaging, or removing any fixtures or other part of the residence hall, or for damages to common areas within the residence hall if responsible individuals cannot be identified, or for unpaid fines or tuition or fees owed to the college. The balance, if any, of the deposit will be **returned 6 weeks after the end of summer (for summer only residents) or the academic year.**

TERM OF THE AGREEMENT

Once you have selected or been assigned a room on campus, this Housing Agreement becomes a **binding contract for the entire summer** (Mid-May to Mid-August) unless you cancel by May 1, 2018.

REFUND OF DEPOSITS AND/OR RESIDENCE HALL FEES

Refunds of deposits are not granted after May 1, 2018. Students should notify the Office of Residence Life before this date if needing to cancel an application. If you withdraw from CCAD after the first day of the semester or are released from your contract residence hall fees may be prorated at the discretion of the college. Refunds for other circumstances are not possible.

NON-DISCRIMINATION STATEMENT FOR ON-CAMPUS LIVING

Columbus College of Art & Design does not discriminate in housing procedures on the basis of race, creed, color, gender identity, religion, sexual orientation, national origin, or disability. Please contact the Office of Residence Life at 614.222-3294 or housing@ccad.edu to discuss any housing concerns you may have, so that we may make your living situation as comfortable as possible.

ADA COMPLIANCE STATEMENT FOR ON-CAMPUS LIVING

If you have a documented disability as described by the Rehabilitation Act of 1973 (PL 93-112 Section 504) and Americans with Disabilities Act (ADA) that may have an effect on your living conditions in the CCAD residence halls, contact Disability Services at 614.222-4004. They can assist you and the Residence Life staff in formulating a reasonable accommodation plan and provide support in developing appropriate accommodations for your living environment.

REQUIREMENTS

You must be on campus and available to move to your summer room on Thursday, May 17, 2018 and to your fall room on Sunday, Aug. 19, 2018. Otherwise, you must take everything home with you and bring it back when you return to campus.

Requirements to be permitted to move into the residence hall:

- a. Housing deposit must be paid by the time that application is received.
- b. No balance owed to CCAD (includes library fines, parking tickets, etc.) or payment arrangements in place and are being adhered to for the term.
- c. All required financial aid paperwork completed for current term(s) and sent to CCAD.
- d. No hold on your account (i.e. for immunizations, parking fines, library fines, etc.)
- e. If paying fees with an alternative loan, application for alternative loan completed and receipt of loan approval from lender.
- f. If the above financial aid paperwork is not completed prior to August 1, or your financial aid package will not fully cover the cost of housing, meals, tuition, and fees, you must make payment arrangements at One Stop Student Services in the Crane Center (614.222.3295).

SIGNATURES

Carefully read both pages of this application before signing. By signing you are agreeing to all terms listed in this application. Your signature below indicates that you understand that: 1) this is an application for a housing assignment and does not guarantee that you will be given an assignment, 2) **this Housing Agreement becomes a binding contract for the entire summer (Mid-May to Mid-August) once you have a room selected or assigned, unless you cancel by May 1, 2018,** 3) security deposit refunds are very rarely granted after that date.

SIGNATURE OF STUDENT _____ DATE _____

SIGNATURE OF PARENT/GUARDIAN _____ DATE _____

* ANY STUDENT WHO IS NOT EIGHTEEN (18) YEARS OF AGE AS OF THE DATE OF HIS/HER SIGNING THIS APPLICATION MUST ALSO HAVE HIS/ HER PARENT OR LEGAL GUARDIAN SIGN THIS APPLICATION.

OFFICE OF RESIDENCE LIFE USE ONLY:

HOUSING ASSIGNMENT, ROOM _____

STAFF MEMBER SIGNATURE AND DATE _____