

The Office of the Registrar
60 Cleveland Ave.
Columbus, Ohio 43215
Phone (614) 222-3295
Registrar@ccad.edu

CONSENT TO RELEASE INFORMATION FROM STUDENT RECORDS

STUDENT'S NAME		
LAS	T FIRST	MIDDLE
STUDENT'S ID NUMBER 0 0 0 //		
The following individual/organization	on desires that certain information be re	eleased from your education records.
Name/Organization:		
Address:		
	· · · · · · · · · · · · · · · · · · ·	
Telephone:		· · · · · · · · · · · · · · · · · · ·
Email:		
Other pertinent information (i.e.	policy numbers, parent/guardian na	ames):
Please send the following inform	mation: (Check all that apply)	
Student GPA Information	☐ Insurance Defe	rment
Degree/Enrollment Verification	n Loan Defermen	t
Replacement Diploma	Other:	
I hereby give my consent to the re	lease of information specified above fo	r the purpose indicated.
Student Signature		Date
OFFICE USE ONLY		
DATE RECEIVED DATE PROCESSED	RECEIVED BY PROCESSED BY	