

Worksheet for Calculating Cumulative Grade Point Average

1. What is your cumulative GPA goal? (**Note: 2.0 cumulative GPA is required to earn a degree from CCAD**). 1. _____

2. How many credit hours have you attempted? *Refer to your Unofficial Transcript on Self-Service. Look at your most recent completed semester (grades have been recorded) under the column "Attempted Credits" and the row "Overall."* 2. _____

3. Are you retaking any courses this semester? If no, write "0."
 If yes, how many credit hours are you retaking? (*Ex: If you are retaking a 3.0 credit hour class, write "3"; if you are taking a 6.0 credit hour class, write "6". If you are retaking multiple courses, add the total credit hours together and write the total in #3.*) 3. _____

4. Take your total hours attempted (#2) and subtract the hours you are retaking (#3). 4. _____

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Line 2
Line 3

5. How many credit hours are you taking this semester for a letter grade? (*On your Unofficial Transcript, look at your courses for the next semester. Add the total credit hours for those courses together and write the number in #5.*) 5. _____

6. Add #4 and #5 together, to get your total hours attempted after this semester. 6. _____

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Line 4
Line 5

7. How many grade points have you earned? *Refer to your Unofficial Transcript on Self-Service. Look at your most recent completed semester (for which grades have been recorded) under the column "Quality Points" and the row "Overall."* 7. _____

8. Multiply the total in #6, by the GPA in #1. *This is the total grade points that you need in order to earn the cumulative GPA at which you will be eligible to graduate from CCAD.* 8. _____

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Line 6
Line 1

9. Take the points in #8 and subtract the points in #7. 9. _____

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Line 8
Line 7

10. Divide the number of points in #9 by the total number of hours you are attempting this semester (#5). *This is the grade point average you need to earn this semester to reach your GPA goal. If this GPA is higher than 4.0, you will need more than one semester to reach your required GPA.* 10. _____

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Line 9
Line 5

NOTE: To be taken of Academic Warning/ Probation, you must earn a semester GPA of a 2.0 or higher.

Worksheet for Calculating Semester Grade Point Average

1. What grade point average do you need to earn this semester to reach your cumulative GPA goal (#10 on previous page)? (*Note: To be taken off of Academic Warning/Probation, you must earn a semester GPA of a 2.0 or higher.) 1. _____
2. Complete the table below, listing all of the courses you're taking in the upcoming semester and your anticipated grade in the course. Fill in the grade points (based on your anticipated grade), using the chart below.

Course Name	Anticipated Grade	Grade Points	Credit Hours	Grade Points Earned (Grade Points X Credit Hours)
Total				

Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Grade Points	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	1.33	1.00	0.67	0.00

Divide your Total Grade Points Earned by your Total Credit Hours to determine your anticipated semester GPA. Write your answer on Line 2. 2. _____

3.
 - If your anticipated semester GPA is equal to or greater than your cumulative GPA goal (#1), you will meet your cumulative GPA goal.
 - If your anticipated semester GPA is less than your cumulative GPA goal (#1), you will not meet your cumulative GPA goal.
4. If you will not meet your cumulative GPA goal next semester based on your anticipated grades, what steps can you take to increase your grade in your courses so that you can achieve your cumulative GPA goal?
 - Are there campus resources you can utilize (Disability & Access Services, Academic Advising, Career Services, Counseling & Wellness Center, Art History/Writing/Math Consultants, etc.)?
 - Can you seek additional help from your faculty during Office Hours?

Repeat the calculation with different anticipated grades to determine what grades you need to earn in your classes to meet your cumulative GPA goal.